



INTER UNIVERSITY CENTRE FOR TEACHER EDUCATION BANARAS HINDU UNIVERSITY VARANASI

Minutes

Minutes of the 11th Meeting of Finance Committee of IUCTE, BHU consisting of the following held on 10th February, 2025 at 1130 Hrs. in the Conference Room of IUCTE.

S. No.	Name	Designation	Status
1.	Prof. J.S. Rajput	Chairman of GB as the Chairman of FC	Attended
2.	Prof. Prem Narayan Singh Director, IUCTE	Member Secretary	Attended
3.	Dr. Jitendra Kumar Tripathi JS (IUC), UGC	Member	Attended
4.	Dr. Nand Lal Senior Administrative Officer	Non-Member Secretary	Attended
5.	Mr. M.R.Ramasubramaniam Admn. Officer (Finance)	Special Invitee	Attended

Prof. Chand Kiran Saluja, Retired Professor, Delhi University, Shri Sudeep Singh Jain, Financial Advisor and Prof. Manish R. Joshi, Secretary of UGC could not join the meeting due to pre-occupation.

At the outset, Prof. Prem Narayan Singh, Director, IUCTE expressed his deep sense of gratitude to Prof. J.S. Rajput, Hon'ble Chairman of Finance Committee & Governing Board and other esteemed Members for their presence. Meeting commenced with the permission of Chair.

Agenda No.1

CONSIDERED the confirmation of Minutes of the 10th Finance Committee Meeting held on 6th July, 2024.

Resolution: Approved

Agenda No.2

CONSIDERED the Action Taken Report of the Minutes of the 10th Finance Committee Meeting held on 6th July, 2024.

Resolution: Action Taken Report on the Minutes of the 10th Finance Committee Meeting held on 6th July, 2024 noted with the following observations.

S.No.3 – With regard to the observation of FC on transfer of Funds from TSA to SBI Account, a self-contained Note was placed with the Agenda. The FC observed that in the course of Certification audit by CAG, vide Ref No. OBS-1410848 have sought clarification from Finance Section on the subject “Non-returning of un-utilized grants of Rs.2,68,78,635/- against committed liability. Based on IUCTE reply, this para was dropped by CAG as may be seen from the final audit para of 2023-24 received through UGC. Accordingly, this issue stands settled.

S.No.7 – FC was appraised by Director, IUCTE that engagement of a fresh CA firm for TDS/GST assignment is in progress and the recommendation of earlier decisions were complied with.

S.No.10 – On the issue of implementation of Samarth / ERP Portal, IUCTE shall analyse the pros & cons associated with it and adopt the same.

S.No.14 – FC was appraised about the action in progress for engaging a Part-time In-House Medical Officer for providing medical assistance to the employees and their dependent family members. There will be three Doctors i.e., one Alopahy, one Homeopathy and one Ayurvedic Doctor will be made available at the IUCTE clinic on call basis (minimum two visits per month) / (need basis in case of exigencies) @ remuneration of Rs.4,000/- per visit. FC was appraised that in spite of attempts to advertise in News Paper and Website, none of the CGHS empaneled hospitals have come forward for empanelment.

Reporting items

(i) Information sent to UGC on Adoption of Rooftop Solar (RTS) under the PM Surya Ghar : Muft Bijli Yojana of M/o. New & Renewable Energy (MNRE), (ii) Cafeteria Contract awarded to M/s. Baba Caterers (iii) Engagement of M/s. Principle Security & Allied services for supply of Manpower through GeM were noted.

FC also noted that – items discussed under – Any other item with the permission of the Chair viz., Payment of Honorarium to Resource person @ Rs.5,000/- and Adoption of Swayam Guidelines for development of MOOC's content creation and Review, Registration and Assessment was implemented.

Agenda No.3

Considered the Fund allocated for the year 2024-25 under OH-31 and OH-36. JS (IUC Bureau Head) also informed the Chairman, Finance Committee that the request of Director, IUCTE has been considered by UGC and sanctioned under Budget Head-35 against the earlier sanction of Rs.100 lacs. Chairman, FC and Director-IUCTE appreciated the efforts of JS (IUC Bureau Head) for action in this regard.

Resolution: Approved

Agenda No.4

Considered the Budget Estimates for 2025-26

After deliberations, the Finance Committee approved the Budget Estimates as under: -

OH-31	Rs.800 lacs against the projection of 1200 lacs
OH-36	Rs.379 lacs
OH-35	Rs.100 lacs

Director-IUCTE appraised JS (IUC Bureau Head) for the support of UGC to carry forward the objectives as per the Vision and mission of IUCTE.

Resolution: Approved

Agenda No.5

Considered the Depreciation Rates for valuation of Fixed Assets and approved the rates prescribed by MHRD for implementation with effect from the FY 2023-24. Previous year figures shall be re-casted and represented accordingly.

Resolution: Approved

Agenda No.6

To consider the Reporting Items

(i) CAG Audit para received from UGC

IUCTE mail dated 29th October, 2024 enclosing therein the Audit Para received from Comptroller & Auditor General of India and sought the comments / reply. Observation of CAG and the reply of this Centre was noted sent to UGC.

Resolution: Noted & Approved

(ii) To consider for filling-up of Non-vacation Academic posts

Joining of following Non-vacation Teaching Staff viz., prof. Asheesh Srivastava, Dr. Vinod Kumar Singh, Prof. Ajay Kumar Singh and Dr. Anil Kumar

Resolution: Noted & Approved

(iii) To consider for engagement on contractual basis against un-filled / vacant Non-Teaching permanent posts

FC noted that in accordance with the decision of the 9th Finance Committee meeting held on 24th November, 2023, for skilled posts, IUCTE can take retired /experienced employees with the Government Department for un-interrupted smooth functioning of Office. Finance Committee also desired that the number of contractual employees shall not exceed from the sanctioned positions as communicated in UGC's comment on the Agenda. Contractual staff against the lower level vacant posts may be hired through the agency against the sanctioned posts. However, in the Ministerial / Administrative / Technical posts, the Centre may make its own arrangement for selection.

While according the nod for extension of engagement of the contractual staff, the Finance Committee advised to fill-up the senior positions expeditiously.

Resolution : Noted & Approved with the above observation.

(iv) Implementation of letter F.No.14-312024-U1 dated 6th December, 2024 on the subject ONOS, issued by Ministry of Education.

Resolution: Noted & Approved

(v) Implementation of Secretary, UGC D.O. No.F.14-4/2023 (CPP-II) (C. No. 131173) dated 10TH June, 2024.

Advised for Suo Moto disclosure of Accounting data viz., Balance Sheet, Income & Expenditure Account, Receipts and Payments Account along with Audit Report of IUCTE to be made available in IUCTE website with effect from inception.

Resolution: Noted

(vi) Compliance of UGC letter No.F.7-1/2015 (IUC) dated 21st January, 2025

Resolution: Noted & Approved for compliance

(vii) Statutory Audit of Books of Accounts

Resolution: Noted

(viii) To consider for seeking Member-ship Fee subscription to India International Centre (IIC)

The proposal for Membership for which Admission Fee is Rs.60,500/- and Annual Subscription fee is Rs.9,350/- in the name of Director, IUCTE.

Resolution: Noted & approved

(ix) To consider for seeking Member-ship Fee subscription to India Habitat Centre

Resolution: Deferred

Any other matter with the permission of Chair

- (i) Non-remittance of Dr. Anil Kumar, Assistant Professor's NPS dues of self and employer.

Noted with the observation that the delay may result in interest loss. Dr. Anil Kumar should also take initiative to pursue with his parent organization.

- (ii) Annual Maintenance Contract for General Repairs & Maintenance

Proposal Noted & approved with the observation that if CPWD does not come forward to provide this service, efforts may be made to utilize the service provider in BHU/other service providers on need basis. On emergency situations, alternate arrangements may also be done as per requirements.

Funds will be provided.

Noted & Approved.

The Meeting ended with the vote of thanks to the Chair.